



Recommendation for Action

File #: 21-3011, **Agenda Item #:** 20.

10/14/2021

Posting Language

Authorize award of a contract with HCOP LLC d/b/a Hill Country Outdoor Power for original equipment manufacturer parts for Toro lawn equipment, for a term of five years in an amount not to exceed \$660,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Fleet Mobility Services; Aviation.

Fiscal Note

Funding in the amount of \$80,000 is available in the Fiscal Year 2021-2022 Operating Budget of Fleet Mobility Services. Funding in the amount of \$30,000 is available in the Fiscal Year 2021-2022 Operating Budget of Aviation. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 7800 BRS1026 for these goods. The solicitation was issued on April 26, 2021, and it closed on May 25, 2021. The recommended contractor submitted the only responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=135260)
<https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=135260>.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or
AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>
<<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Bridney Stewart, at 512-974-3127 or
Bridney.Stewart@austintexas.gov <<mailto:Bridney.Stewart@austintexas.gov>>
<<mailto:Bridney.Stewart@austintexas.gov>>.

Additional Backup Information:

The contract is for the supply of original equipment manufacturer (OEM) parts for Toro commercial turf and lawn equipment. The City currently has approximately 79 Toro commercial turf and lawn units in the fleet. This equipment is used by various departments to maintain fields, parks, medians, and other landscapes throughout the City. The contractor will provide parts for repair services performed by City technicians.

The contract will replace the existing contract which expires October 27, 2021. The requested authorization amount was determined by utilizing departmental estimates based on historical spend.

If the City is unable to secure a contract for these goods, the City will not have a reliable and continuous source for parts and will be forced to procure these on an as needed basis. This will likely result in increased equipment downtime, higher prices, and additional operational cost associated with spot purchases.

Strategic Outcome(s):

Mobility.